

**GOVERNMENT OF JAMMU AND KASHMIR**  
**FINANCE DEPARTMENT**  
**(www.jkdat.nic.in)**

**Subject:- Regulation of Treasury operation during last week of March, 2025.**

Reference: Government Order No. 100 -F of 2025 dated 24.03.2025.

**C I R C U L A R**

The following instructions are issued for strict compliance by DDOs and Treasury Officers:-

- a) As notified vide Govt order No. 100- F of 2025 dated:24.03.2025, March 27<sup>th</sup>,2025 shall be the last date for receipt of payment bills for the financial year 2024-25 at the Treasuries. The JKPaySys shall remain operational on 27<sup>st</sup> March 2025 upto 2:00 P.M for generation/submission of bills to treasuries.
- b) The DDOs shall generate/submit bills after observing all prescribed codal formalities. Rejection of bills made at treasuries for want of codal formalities/miscalculation etc will be sole responsibility of the DDOs concerned.
- c) The DDOs shall submit the hard copies of the bills to concerned treasuries by or before 4:00 P.M. No bills will be received after 4 PM
- d) The Treasury Officers shall entertain the claims from DDOs duly complete in all respect upto 4.00 P.M and subsequently submit the liability by or before 5:30 P.M. to respective Directorates; who, in turn, shall submit the same to Directorate General Accounts & Treasuries by 6:00 P.M, without fail.
- e) The Bills / Claims so presented are liable to special audit, wherever required.
- f) Payments Authorized on 29.03.2025 should be processed well in time, as per special arrangement put in place by RBI and issued vide DGAT Circular No DGAT/COMP0E-ku/2/2021-01/PS/DR/102 dated 25.03.2025.
- g) Any information regarding acknowledgement rejected, return notification for the payments processed on 29<sup>th</sup> March, 2025, (if any), from RBI shall be communicated to respective DDOs / NIC well in time.
- h) All DDOs should remain in touch with the concerned Treasury Officer for any failed transactions on e-kuber and do the necessary rectification in the rejected bills for its re-submission to the Treasury Officer before 9:30 P.M on 29<sup>th</sup> March 2025.

- i) The Provincial Directors and the Treasury Officers will not leave the office unless successful information regarding acknowledgment approved, debit notification is received from the RBI.
- j) All Treasuries shall remain open on Sunday 30<sup>th</sup> March and 31<sup>st</sup> March exclusively for the purpose of Govt. Receipts/Contra Bills.

  
Director General,  
Accounts & Treasuries,  
Finance Department.

No. DGAT/COMP0E-ku/2/2021-01/PS/DR/103

Dated: 25.03.2025

Copy to the:

1. Advocate General, High Court of J&K.
2. Principal Accountant General J&K Jammu/Srinagar.
3. Additional Chief Secretary to Hon'ble Chief Minister J&K
4. All Financial Commissioners(Additional Chief Secretaries)
5. Director General of Police, J&K.
6. Principal Secretary to the Hon'ble Lieutenant Governor.
7. All Principal Secretaries to the Government, J&K.
8. Joint Secretary, J&K, Ministry of Home Affairs, Government of India.
9. Chief Electoral Officer, J&K.
10. All Commissioners / Secretaries to the Government J&K.
11. Resident Commissioner, J&K Government, New Delhi.
12. Divisional Commissioner, Jammu / Kashmir.
13. Chairman, J&K Special Tribunal.
14. Principal Secretary to Chief Justice J&K High Court Jammu/Srinagar.
15. Director Anti-Corruption Bureau, J&K
16. Director General Funds Organization, J&K
17. Director General Codes Division, J&K.
18. Director General Audit and Inspections, J&K
19. Director Local Fund Audit and Pensions, J&K.
20. Director General, Budget Division, J&K
21. Director General, J&K Institute of Management, Public Administration and Rural Development.
22. All Heads of Department/Managing Directors/Chief Executives of State PSU's / Autonomous Bodies /Societies.
23. Director Information, J&K for wide publicity in the leading daily news papers.
24. All Heads of Department/Managing Directors/Chief Executives of State PSU's / Autonomous Bodies /Societies.
25. State Informatics Officer, (NIC), J&K for strict compliance.
26. Secretary, J&K Public Service Commission
27. All District Development Commissioners.

28. Director/Principal, Northern Zonal Accountancy Training Institute Jammu.
29. All Directors of Finance/Financial Advisors & CAOs.
30. Secretary, J&K Legislative Assembly
31. Principal Accountancy Training School Srinagar.
32. Director Accounts and Treasuries Jammu/Kashmir
33. Principal, Northern Zonal Accountancy Training Institute Jammu.
34. Joint Director, J&K Funds Organization, Jammu/Srinagar
35. General Manager, Government Press, Jammu/Srinagar for publication in Government Gazette.
36. All Treasury Officers.
37. Private Secretary to Hon'ble Chief Minister, J&K
38. Private Secretary to Chief Secretary, J&K.
39. Private Secretary to Principal Secretary to Government, Finance Department.
40. I/C Website GAD / Finance / DGAT.
41. Relevant File.

**Copy also to-**

- 1 Regional Director RBI, Jammu.
- 2 MD/CEO J&K Bank Ltd.