



GOVERNMENT OF JAMMU AND KASHMIR
DIRECTOR GENERAL OF ACCOUNTS AND TREASURIES
FINANCE DEPARTMENT J&K



C I R C U L A R

Subject:- Release of payments on account of GP Fund Bills.

The General Provident Fund bills of employees of various departments presented at Treasuries of UT of J&K including New Delhi Treasury are being cleared on analogy of FIFO system at intervals for past quite some time.

Guidelines to sanctioning authorities and drawing and disbursing officers for sanctioning of GP Fund advance / withdrawal have already been issued by the Finance Department vide Circular No. DGAT/PS/DR/CC-7251080/258 dated 04.08.2023.

Meanwhile, some of the claims are being cleared on priority /out of turn on emergency basis expressed by the claimants. List of such employees is available with concerned Treasury Officers.

There is apprehension that clearance of claims on priority / emergency may result in double drawl (i. if not cleared from the log list of Treasury net by the Treasury Officer ii. once normal release of GP Fund of that particular date is authorized by the competent authority) in the event if bill is not cleared from the log list in Treasury Net by the Treasury Officer.

At the same time, due to delay in clearance of bills at Treasury some of the employees have even retired from services while their GP Fund advance / withdrawal bill are still pending at Treasuries. In such scenario there is every apprehension that DDOs may submit the cases of Final Refund of such retirees without taking into account the advance / withdrawal claims of these retirees pending at Treasuries which may result in over payment / double drawl, for the reasons stated above.

The Fund offices should invariably seek an undertaking from the DDOs / employees that no bill is pending at the Treasury and bill if any pending at treasury has been accounted for while submitting the case to the fund offices for issuance of Final Refund authority.

Accordingly, all the Treasury Officers are directed to follow the circular instructions and strictly monitor clearance of GP Fund bills submitted by various DDOs by verifying / cross checking the claims at the time of clearance at Treasury that no such bill / claim has been cleared earlier to rule out any over payment / double drawl.

Any deviation shall be sole responsibility of the Treasury Officer concerned.


(Mahesh Dass), 9/11/23
Director General,
Accounts & Treasuries,
Finance Department.

No. DGAT/PS/DR/Misc./7251080/344.

Dated: 09.11.2023

Copy for information to the:-

1. Director General Funds Organization J&K.
2. Director Accounts & Treasuries Jammu / Kashmir.
3. Treasury Officer, Saddar Treasury / Additional Treasury Officers, Jammu / Srinagar.
4. Joint Director Divisional Fund Office Jammu / Srinagar.
5. All District Treasury Officers / Additional Treasury Officers for compliance.
6. Chief Accounts Officer / Accounts Officer of all District Fund Offices for compliance.
7. All Treasury Officers / Assistant Treasury Officers for compliance.
8. All Drawing and Disbursing Officers / Chief Pay and Accounts Officers / Pay and Accounts Officer for compliance.
9. Private Secretary to Principal Secretary to Government Finance Department for information of Principal Secretary.
10. Relevant file.