



**GOVERNMENT OF JAMMU AND KASHMIR  
FINANCE DEPARTMENT CIVIL SECRETARIAT, SRINAGAR  
Insurance Division**

**REMINDER**

**Subject:** Submission of consolidated information/details regarding the enrolment of employees and premium deduction details for J&K Govt Group Mediclaim Insurance Policy in prescribed format for reconciliation with RGICL.

The information sought by the Finance Department through circular instructions issued under endorsement No: FD/MI/2019/Reconc/294 Dated 17-06-2019 and 11-07-2019 regarding the above subject, is still awaited which is required to be furnished on most immediate basis. Accordingly, all the Director Finance/ F.A's / CAO's / A.O's in the Administrative Departments/ Corporations/ PSUs/ Universities/ Local Bodies are again requested to furnish the requisite information **within a week's time in the prescribed format both in hard copies and soft form** to enable the Finance Department to proceed further.

**Matter most urgent.**

Sd/-  
(M.Y.Pandith)  
Director General  
Accounts & Treasuries  
Finance Department

**No: FD/MI/2019/Reconc/294**

**Dated: 11 -09-2019**

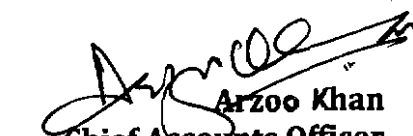
**Copy to the:-**

1. Advocate General, J&K High Court, Jammu/Srinagar.
2. All Financial Commissioners.
3. Financial Commissioner with the Hon'ble Governor.
4. Vice-Chairman/Director General, J&K Institute of Management, Public Administration and Rural Development.
5. Director General of Police, J&K.
6. All Principal Secretaries to the Government.
7. Chief Electoral Officer, J&K.
8. Principal Resident Commissioner, J&K Government, New Delhi.

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9. All Commissioners/Secretaries to the Government.
10. Divisional Commissioner, Jammu/Kashmir
11. Chairperson, J&K Special Tribunal.
12. Secretary, J&K Public Service Commission.
13. All Heads of Departments/Managing Directors.
14. All Deputy Commissioners
15. Director Information, J&K for information and necessary action.
16. Secretary, J&K Legislative Assembly/Council.
17. Secretary, J&K Services Selection Board
18. All Director Finances / Chief Accounts Officers etc.
19. Joint Director Resources/Chief Accounts Officer Finance Department.
20. General Manager, Government Press, Srinagar/Jammu.
21. All Members of Reconciliation Committee.
22. Private Secretary to Advisor (S) to the Governor.
23. Private Secretary to Advisor (K) to the Governor.
24. Private Secretary to Advisor (G) to the Governor.
25. Private Secretary to Advisor (KS) to the Governor.
26. Private Secretary to Advisor (F) to the Governor.
27. Private Secretary to the Chief Secretary.
28. Private Secretary to Financial Commissioner, Finance Department.
29. PA to DGAT/Special Secretary to Government, Finance Department.
30. National Manager RGICL
31. In charge website, GAD/ Finance Department./DGAT
32. Government Order file/Stock file.

  
**Arzoo Khan**  
**Chief Accounts Officer**  
**Finance Department**

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