



**GOVERNMENT OF JAMMU AND KASHMIR**  
**FINANCE DEPARTMENT**  
**DIRECTORATE GENERAL OF ACCOUNTS & TREASURIES, J&K, JAMMU**

Subject: Submission of Annual Property Returns.

**C I R C U L A R**

It is incumbent on the part of every public servant to submit Annual Property Return of the assets held by him/her and his/her family members in the month of January every year and state the reasons for increase, if any, in the assets and source thereof in the prescribed form as laid down in the Jammu & Kashmir Public Men and Public Servants, Declaration of Assets and other Provisions Act, 1983, amended from time to time. But it has been noticed that despite clear cut instructions laid down in the relevant Rules, very poor response is shown by the Govt. employees in filing their Annual Property Returns within the stipulated time.

In order to ensure strict adherence and compliance of the rules and procedures laid down for submission of Annual Property Returns to the prescribed Authorities, it is enjoined upon all the members of the J&K Accounts (Gazetted) Service, Kashmir Subordinate Accounts Service and other employees of Accounts & Treasuries Organization to submit their Annual Property Returns, 2015 by or before 31<sup>st</sup> January, 2016 to the office of the Director General, Accounts & Treasuries, J&K positively failing which administrative action as warranted under rules shall be initiated without any further correspondence on the subject. However, the members of Kashmir Subordinate Accounts Service Class-II & III (Accountants and Accounts Assistants) and other Non-Gazetted employees of Accounts & Treasuries Organization, posted in Non-moving offices, shall submit their Annual Property Returns to the Director,

Accounts & Treasuries, Jammu/Kashmir by or before the above specified date without any fail.

Sd/-  
**(Altaf Hassan Mirza)**  
Director General,  
Accounts & Treasuries,  
Finance Department

No DGAT/General/2015-16/ 105


Dated: 17.12.2015

Copy for information and necessary action to the:-

1. Director, Accounts & Treasuries, Jammu/ Kashmir.
2. Shri/Smt. \_\_\_\_\_

✓ 3. I/C Website for uploading the Circular instructions on the official website.

  
(S.A. Hussain)  
Deputy Director (Central),  
Accounts & Treasuries,  
Finance Department

  
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