



**GOVERNMENT OF JAMMU AND KASHMIR,  
FINANCE DEPARTMENT.**

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**C I R C U L A R**


It is impressed upon the All Treasury Officers that before processing the bills for payments in the TreasuryNet, it should be ensured that:-

- i) Hardcopy of BEAMS allotment duly attested by the DDOs must be cross checked with the Budget uploaded on TreasuryNet Application.
- ii) Hard copy of BEAMS allotment submitted by the concerned DDOs must be in consonance with the Budgetary provisions released in TreasuryNet Application by the controlling officers.
- iii) After proper authentication of BEAMS allotment with reference to Order No. & date of allotment, the same should be posted on receipt side of the Budget Control maintained manually in the Treasuries.
- iv) The bills should be posted on the payment side of Budget Control Register, working out the progressive expenditure and the unspent balance available under each Object Head, duly signed/authenticated by the Treasury Officer.
- v) Corrections in the TreasuryNet systems necessitated if any, shall be brought to the Notice of Treasury Officer by the concerned Treasury Superintendent/Auditor justifying the need for correction. The correction shall be authorized by the Treasury Officer after satisfying himself about its genuineness. A proper register should be maintained in the Treasury for keeping record of such corrections in the format given hereunder.

*W. Khan*

- vi) In the case of Muffasil/sub-treasuries, the DTO<sup>s</sup> will periodically authenticate the corrections carried out, in token of their genuineness. The instructions shall be followed in letter and spirit.

S. No.	Date of Bill entry	Date of Correction	Name of Auditor	Major Head Involved	Amount	Reasons for Correction	Corrections involve	T.V. No. & Date	Approval of DTO/ ATO
							MH		
1.									
2.									

  
 (M.Y. Pandith)  
 14.12.2018.  
 Director General,  
 Accounts & Treasuries,  
 Finance Department.

No. DGAT/PS/DR/561

Dated: 14-12-2018

Copy to the:-

1. Director, Accounts & Treasury, Kashmir/Jammu.
2. Technical Director, National Informatics Centre, J&K Unit, Jammu.
3. Private Secretary to Advisor (v) to Hon'ble Governor for information of Hon'ble Advisor (V).
4. Private Secretary to Principal Secretary to Government, Finance Department for information of the Principal Secretary.
5. All Treasury Officers for compliance.

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