



GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT: CIVIL SECRETARIAT, SRINAGAR/JAMMU
Insurance Division

Subject: Submission of consolidated information/details regarding the enrolment of employees and premium deduction details for J&K Govt Group Mediclaim Insurance Policy on prescribed format for reconciliation with RGICL.

Circular

In order to undertake proper reconciliation of data (enrolment of employees) submitted by Ms. Reliance General Insurance Company Ltd, all the Director Finance/ F.A's /CAO's/A.O's in the Administrative Departments/Corporations/PSUs/Universities/Local Bodies are directed to obtain list of the employees working in their subordinate offices, who were enrolled and contributed the premium towards J&K Govt Group Mediclaim Insurance Policy, as per the directions of Government Order No: 406-FD of 2018 dated 20-09-2018, DDO wise in the **enclosed format** both in hard copies and soft form within 15 days. The requisite consolidated information be furnished to the Chief Accounts Officer (Nodal Officer), Finance Department, Civil Secretariat, J&K Srinagar enabling Finance Department to undertake proper reconciliation of the said data with concerned Insurance Company.

Sd/-
(Dr. Arun Kumar Mehta), IAS
Financial Commissioner
Finance Department

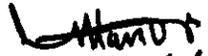
No: FD/MI/2019/Reconc/294

Dated: 17-06-2019

Copy to the:

1. All Financial Commissioners.
2. Financial Commissioner to the Hon'ble Governor.
3. Vice-Chairman/Director General, J&K Institute of Management, Public Administration and Rural Development.
4. Director General of Police, J&K.
5. All Principal Secretaries to the Government.
6. Chief Electoral Officer, J&K.
7. Principal Resident Commissioner, J&K Government, New Delhi.
8. All Commissioners/Secretaries to the Government.

9. Divisional Commissioner, Jammu/Kashmir
10. Chairperson, J&K Special Tribunal.
11. Secretary, J&K Public Service Commission.
12. Director General Accounts & Treasuries, Finance Department.
13. All Heads of Departments/Managing Directors.
14. All Deputy Commissioners.
15. Director Information, J&K for information and necessary action.
16. Secretary, J&K Legislative Assembly/Council.
17. Secretary, J&K Services Selection Board.
18. All Director Finances / Chief Accounts Officers etc.
19. Joint Director Resources/Chief Accounts Officer Finance Department.
20. General Manager, Government Press, Srinagar/Jammu.
21. All Members of Reconciliation Committee.
22. Private Secretary to Advisor (S) to the Governor.
23. Private Secretary to Advisor (K) to the Governor.
24. Private Secretary to Advisor (G) to the Governor.
25. Private Secretary to the Chief Secretary.
26. Private Secretary to Financial Commissioner, Finance Department.
27. PA to Special Secretary to Government, Finance Department.
28. In charge website, GAD/ Finance Department. | *DEPT.*
29. Government Order file/Stock file.


M.Y. Pandey
 Director General
 Accounts & Treasuries
 Finance Department



