



**GOVERNMENT OF JAMMU AND KASHMIR**  
**FINANCE DEPARTMENT**  
**(www.jkdat.nic.in)**

**Subject:-** Online submission of Bills in Treasuries for processing by Drawing & Disbursing Officers through IT enabled "JKPaySys" application.

**C I R C U L A R**

In partial modification to circular instructions issued under No.111-F of 2019 dated 05.04.2019 vide endorsement No. FD-VII-Gen(110)2009-10 dated 05.04.2019, it is hereby ordered that:-

- i) The DDOs shall immediately update the CPIS details of all the employees especially with respect to the details of Bank Accounts.
- ii) The DDOs shall certify on the salary claims that the Bank Account Numbers of the employees have been updated and are correct.
- iii) The Secretary, Legislative Assembly/Council shall register the legislators i.e. Hon'ble MLA's & Hon'ble MLC's on CPIS. Till such time the existing system in their case shall continue.
- iv) With regard to transfer credit of the amounts creditable to accounts in Banks other than J&K bank, the DDOs shall credit these amounts to their official CD Accounts. They will however, submit RTGS/NEFT forms with the bills to the Treasury.
- v) In respect of employees deputed to various departments from corporations who contribute CP Fund, the DDOs shall credit contribution to their official CD Accounts for subsequent transfer to the Commissioner Provident Fund.
- vi) The DDOs of Police/Fire services shall credit the reward/award/welfare fund to their official CD Accounts for payment to the beneficiaries/accounts.
- vii) With regard to Deposit Bills/ Land Compensation bills/ Stamps, the DDOs shall prefer the claims manually till National Informatics Centre finds a proper mechanism for their accountal through Paysys.
- viii) The Treasury officers shall open the Temporary Bank Account for parking of amounts on account of reversed transactions, if any, for crediting the amounts to the respective accounts of beneficiaries. They will ensure that the amounts are transferred to the beneficiary accounts within shortest possible time.

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- ix) Master trainers shall be identified by the Departments concerned and the NIC, J&K State Unit will provide training to these Master Trainers to act as handholding support in the respective departments.
- x) The implementation of JKPaySys shall start on trail basis in 4 treasuries each in Jammu and Srinagar cities along with the DDOs operating upon these i.e. Saddar Treasury, Srinagar/Jammu/Addl. Treasury Khanyar/Tankipora/Lal mandi, New Plot/Gandhinagar/ Talab Tilloo (Muthi) and Court Treasury Jammu/ Srinagar w.e.f. 01.08.2019.
- xi) The JKPaySys in Civil Secretariat Treasury shall continue on trial/pilot basis.
- xii) The schedule for the rest of treasuries for implementation of JKPaySys shall be notified separately .

**Sd/-**  
**(Dr. Arun Kumar Mehta), IAS**  
Financial Commissioner ,  
Finance Department.  
Dated: 26.06.2019.

No : DGAT/PS/DR/174

Copy to the:-

1. Advocate General J&K, High Court Srinagar/Jammu.
2. All Financial Commissioners.
3. Accountant General, J&K Srinagar/Jammu.
4. All Principal Secretaries to Government.
5. Principal Secretary to Hon'ble Governor.
6. Chief Electoral Officer, J&K, Jammu.
7. All Commissioner/Secretaries to Government.
8. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
9. Divisional Commissioner, Kashmir/Jammu.
10. Commissioner of Vigilance, J&K Srinagar/Jammu.
11. Principal Secretary to Chief Justice J&K High Court Srinagar/Jammu.
12. Registrar General, J&K High Court Srinagar/Jammu.
13. Director General, (Principal) Northern Zonal Accountancy Training Institute, Jammu, J&K Funds Organization/Local Fund Audit & Pensions/Audit & Inspections, J&K /Budget, Finance Department.
14. Director, Information J&K/Accounts & Treasuries, Kashmir/Jammu/Archives, Archaeology & Museums, J&K.
15. State Informatics Officer, NIC, State Unit, J&K.
16. All Heads of Departments/Managing Directors/Chief Executive Officers of State PSU's/Autonomous Bodies.
17. All Director Finance/Financial Advisors & CAOs.
18. OSD to Advisor (S)/Advisory (G)/Advisor (K)/Advisor(S).
19. All Treasury Officers.
20. Private Secretary to Chief Secretary.
21. Private Secretary to Financial Commissioner, Finance Department.

  
**(M.Y. Pandith)**  
Director General,  
Accounts & Treasuries,