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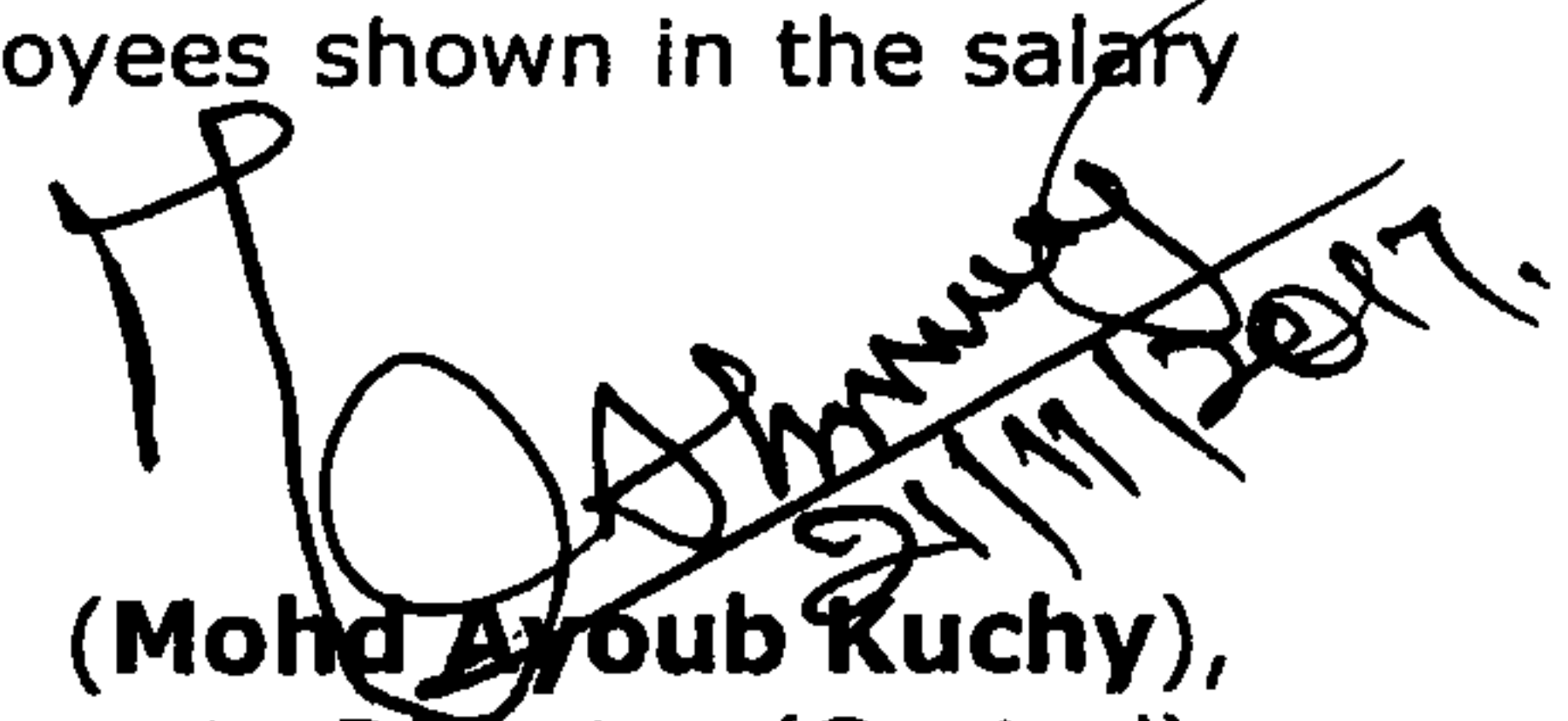
**Government of Jammu and Kashmir**  
**Finance Department.**  
**Directorate General of Accounts and Treasuries**  
**([www.ikdat.nic.in](http://www.ikdat.nic.in))**

**C I R C U L A R**

**Subject:-** Implementation of Centralized Personnel Information System (CPIS) in the J&K State. Access, Verification and updation of the data by the DDO's.

Attention of all the HOD's/DDO's is invited to the circular instructions issued on the subject vide No DGAT/Comp-Try/CPIS/PS/DR/408 dated 28.11.2016, whereunder it was impressed upon all the concerned to complete the process of collection, consolidation, digitization, verification and updation of CPIS data in respect of State Employees/Pensioners at the earliest possible date, without delay. However, the latest status regarding the updation of the CPIS data by all the concerned has not been conveyed to the department so far. Meanwhile, the Chief Executive Officer, Jammu & Kashmir e-Governance Agency has informed that digitization of data in respect of State employees/pensioners for 22 Districts has been made available to NIC on the JKCPIS portal and the concerned HOD's/DDO's may avail the required information regarding verification and updation of data, readily available on JKCPIS portal (<http://jkcpis.nic.in/>), which can be accessed through **user id** and **password** already allotted to the users.

Now, it is again impressed upon all the HOD's/DDO's to take timely action regarding consolidation, verification and updation of CPIS data **by or before 15<sup>th</sup> of December, 2017**. All the Treasury Officers are also advised to ensure that updation/digitization of the data in respect of employees/pensioners is completed by all the HOD's /DDO's by **15<sup>th</sup> of December, 2017** and in case of failure/pendency on the part of any department, the salary bill submitted by the concerned DDO of the said department for the **month of December, 2017** may not be entertained unless it is specifically certified by the DDO that there is nothing pending/awaited regarding consolidation and updation of CPIS data in respect of the employees shown in the salary bill.

  
**(Mohd Ayoub Kuchy),**  
Deputy Director (Central),  
Accounts and Treasuries,  
Finance Department.

No:-DGAT/Comp-Try/CPIS/467-A/53

Dated:-21.11.2017.

Copy to the:-

- 1 Administrative Secretaries to Government, \_\_\_\_\_ (all) Department for favour of, information.
- 2 All Heads of Departments/ Managing Directors of State PSUs/ Chief Executive Officers of State Autonomous Bodies.
- 3 Director, Accounts and Treasuries, Kashmir/Jammu with the request to issue further advisory to the Treasury Officers accordingly.
- 4 State Informatics Officer, NIC J&K State Unit, Jammu for information and necessary action.

- 5 District Development Commissioner \_\_\_\_\_ (all).
- 6 Technical Director NIC, J&K State Unit, Civil Secretariat, Jammu for information and necessary action.
- 7 Private Secretary to Principal Secretary to Government Finance Department for kind information of the Principal Secretary Finance .
- 8 OSD to Hon'ble Minister for Finance for information of the Hon'ble Minister.
- 9 Pvt. Secretary to Chief Secretary for information of the Chief Secretary.
- 10 All Treasury Officer of J&K State for information and immediate compliance
- 11 I/C Website GAD/ Planning/Finance/IT/Rural Development/ DGAT.