

**Government of Jammu and Kashmir**  
**Finance Department**  
**Directorate General of Accounts & Treasuries, J&K.**

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**Subject: Renewal of Category Certificates.**

**CIRCULAR**

In order to update the service record of employees of Jammu & Kashmir Accounts Service, it is impressed upon all the members of the service, to ensure the submission of first three pages of service book along with category certificate, if applicable by or before 28.02.2021. In this regard employees posted in non-move offices shall submit their documents to the District Treasury Officer concerned where the employees is presently posted and the employees posted in the cities of Jammu and Srinagar shall submit their information to respective Saddar Treasury Officers who in turn submit the same to the office of Director Accounts & Treasuries of respective region. Directorates of Accounts & Treasuries shall compile the information and submit the same to Directorate General of Accounts & Treasuries, J&K. The employees posted in move offices shall submit the information directly in the office of Directorate General of Accounts & Treasuries, Kachi Chhawani, Jammu.

The information shall also be forwarded in soft copy on e-mail given here under:

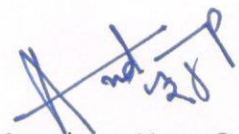
**dat-jk@nic.in**

Sd/-  
(Mahesh Dass),  
**Director General,**  
Accounts & Treasuries,  
Finance Department.  
Dated: 18.02.2021

No. DGAT/PS/DR/MISC-18/34

**Copy to the:**

1. Shri/Smt. \_\_\_\_\_
2. I/C website for uploading the Circular on the official website.
3. Concerned File.

  
(Anudeep Kour Sudan)  
**Chief Accounts Officer (HQ),**  
Accounts and Treasuries,  
Finance Department.