




**GOVERNMENT OF JAMMU & KASHMIR,
FINANCE DEPARTMENT.
(www.jkdat.nic.in)**

Subject:- Rendition of accounts complete in all respects by the Works/ Forest Division and other cheque drawing units.

C I R C U L A R

In a meeting chaired by the Principal Accountant General (Audit), J&K on 31.01.2014, it has been informed by the Principal Accountant General (Audit) that while receiving the accounts in respect of the Works/ Forest divisions and other cheque drawing units, it has been seen that the accounts of Works / Forest divisions and other cheque drawing units are generally found deficient in respect of vouchers / forms as are required to be attached with the monthly accounts which is a matter of serious concern and is fraught with great risk. The Principal Accountant General (Audit) has instructed his office not to entertain the accounts of the Works/ Forest Division / other Cheque drawing units whose accounts are incomplete in any manner. This will result in keeping such accounts outside the Government account for that particular month.

The Administrative Secretaries of Public Works (R&B) / Forest/PHE & Irrigation Flood Control/ Power Development / Housing & Urban Development Departments are, therefore, requested to kindly advise their Divisional Heads and other cheque drawing units to ensure that the accounts are rendered to the office of Accountant General complete in all respects accompanied with all vouchers / forms etc. as required under rules.


(Altaf Hassan Mirza)^{31/2/2014}
Director General
Accounts & Treasuries
Finance Department.

NO: DGAT/PS/DR/73

Dated : 03.02.2014..

Copy to the :-

1. Principal Accountant General, (Audit), J&K for his kind information.
2. Accountant General (A&E), J&K Srinagar / Jammu for favour of information.
3. Principal Secretary / Commissioner / Secretary to Government Department.
4. Director, Accounts & Treasuries Kashmir / Jammu.
5. Private Secretary to Principal Secretary to Government, Finance Department for kind information of the Principal Secretary.