



**Government of Jammu and Kashmir**  
**Finance Department**  
**Directorate General of Accounts & Treasuries, J&K**

Subject: Declaration of Assets and submission of Property Returns by Public Servants.

**C I R C U L A R**

Attention of all employees of Accounts & Treasuries Organization is invited to the provisions specifically laid down in the Jammu & Kashmir Public Men and Public Servants, Declaration of Assets and other Provisions Act, 1983, amended thereafter from time to time whereunder it is laid down that every public servant shall submit to the prescribed authority a Return of all the assets possessed by him/her and his/her family members within three months after he becomes a public servant.

It shall be incumbent on the part of every public servant to submit Annual Returns of the assets held by him/her and his/her family members in the month of January every year and shall state the reasons for increase, if any, in the assets and source thereof. The annual return shall be in such form as may be prescribed by rules framed under aforesaid Act.

In order to ensure strict adherence and compliance of the instructions contained in Jammu & Kashmir Public Men and Public Servants, Declaration of Assets and other Provisions Act, 1983, it is enjoined upon all the members of the J&K Accounts (Gazetted) Service and J&K Subordinate Accounts Service to ensure submission and delivery of their all pending Property Returns including the one due for the year 2013, by or before 31<sup>st</sup> January, 2014 in the office of Director General Accounts & Treasuries, Finance Department, J&K. The members who fail to comply with the instructions shall be dealt under standing rules without any further correspondence in this behalf.

Sd/-

**(Altaf Hassan Mirza)**  
Director General,  
Accounts & Treasuries,  
Finance Department

No DGAT/Property Statement/2013/107 Dated: 26.12.2013

Copy for information and necessary action to the:-

1. Director, Accounts & Treasuries, Kashmir/Jammu.
2. Shri/Smt. \_\_\_\_\_

**(M.Y.Malla)**

Accounts Officer,  
Accounts & Treasuries,  
Finance Department.

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26/12