

**Government of Jammu and Kashmir  
Civil Secretariat, Finance Department**

Notification  
Jammu, the 24<sup>th</sup> December, 2009.

SRO-400 In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments be made in Jammu and Kashmir Civil Service Regulation, namely:-

i) ***"In Article 167 dealing with Pension Rules under the caption 'SECTION I – EXTENT OF APPLICATION' after exception 5, the following shall be added as exception (6):-***

***"(6) The State Government Employees appointed on or after 01.01.2010 shall be governed by "New Pension Scheme" as per Article 249-M(B) added after 249-M(A) and accordingly, the existing Pension Rules shall not be applicable to Government Employees appointed or brought on regular establishment on, or after, 01.01.2010".***

ii) ***The following shall be added as Article 240-GG below Article 240-G :***

***"Art. 240-GG: The provisions regulating grant of gratuity and Death-Cum-Retirement Gratuity contained in Art. 240-B to Art. 240-G shall not be applicable to Government Employees appointed to the service/posts of the State or brought on regular establishment on or after, 01.01.2010".***

iii) ***The following shall be added as Note below Art. 249-A :***

***"Note: The provisions of chapter XIX-A shall not be applicable to the State Government Employees appointed to the service/ posts of the State or brought on regular establishment on, or after, 01.01.2010".***

iv) ***The following shall be added after the above 'Note' as 'Chapter-XIX-AA' under the caption "Defined Contributory Pension Scheme"***

**“Chapter XIX-AA**  
**Defined Contributory Pension Scheme**

**249-M(B):** *Entrants to State Government service joining Government service on or after 01.01.2010 shall be governed by the Defined Contributory Pension Scheme as contained in Schedule XXIII of these regulations”.*

- v) (a) *In Schedule XV, the following shall be inserted as Rule 3-A:*
- v) *“3A. These Rules shall not be applicable to Family members of Government Employees appointed to the service/posts of the State or brought on regular establishment on, or after, 01.01.2010. Hence, with effect from the date of commencement of Defined Contributory Pension Scheme as per Art. 249-M (B), no family pension/Death Cum Retirement Gratuity Service gratuity shall be admissible in favour of family members of such Government Employees as have been appointed on, or after, 01.01.2010 and thereafter may die, in harness or after retirement.*
- (b) *The existing Rule 3A shall be renumbered as Rule 3AA.*
- (vi) *A new Schedule shall be inserted as Schedule XXIII after Schedule XXII as per Annexure-A of this notification:-*
- vii) *In the rules regulating General Provident Fund forming Appendix XVI-A, the following shall be inserted as Rule 3 A below Rule 3:*

*“3-A The provisions of Rule 1 above shall not be applicable in respect of Government servants appointed on any post/service of the State or brought on regular establishment on, or after, 01.01.2010. All such employees shall be governed by Tier-II Account of Defined Contributory Pension Scheme as per Article 249-M (B)”.*

*Sd/-*  
*Commissioner/Secretary to Government*  
*Finance Department*

*Annexure – 'A'*  
**Schedule XXIII**

*(Refer to Article 249-M (B) of J&K Civil Service Regulations)*

***Jammu and Kashmir Civil Services (Defined Contribution Pension Scheme) Rules, 2010.***

1. ***Short title application and commencement:*** *These Rules may be called the Jammu and Kashmir Civil Services (Defined Contribution Pension Scheme) Rules, 2010.*
  
2. ***These Rules shall apply to all Government servants appointed to Government service in a substantive or temporary capacity on, or after, 01.01.2010.***
  
2. ***These Rules shall not apply to:***
  - i. *Persons engaged on casual or daily wage basis;*
  - ii. *Persons paid from contingencies;*
  - iii. *Persons appointed on contract/part time basis;*
  - iv. *Persons whose terms and conditions of service are regulated by or under the provisions of the constitution or any Law for the time being in force;*
  - v. *Persons appointed on adhoc basis/work charge basis;*
  - vi. *Deputationists from Government of India/Other States/PSUs etc.;*
  - vii. *Apprentices.*
  
3. ***Definition:*** *In these rules unless the context otherwise requires:*
  - a) *"Government Servant" means a person appointed in the Government service/post in substantive or temporary capacity in a properly sanctioned pay band/scale of pay or brought on regular establishment on, or after, 01.01.2010;*
  
  - b) *"Pay" means the stage of the pay drawn by a Government servant from time to time in the pay band/scale of pay of the post to which he/she is appointed plus stagnation personal pay and personal pay as defined in Note below Art. 27(aa) of J&K CSRs;*

**4. Salient features of New Pension Scheme:**

- i. *The New Pension Scheme shall work on defined contribution basis and shall have two tiers- Tier-I and Tier-II. Contribution to Tier-I is mandatory for all Govt. servants joining Government service on, or after, 01.01.2010, whereas Tier-II will be optional and at the discretion of such Government servant(s).*
- ii. *In Tier-I, Government servant shall have to make a contribution of 10% of his basic pay plus DA and NPA, wherever applicable, which shall be deducted from his salary bill every month by the DDO concerned. The Government shall make an equal matching contribution.*
- iii. *Tier-II shall be made operative in due course of time.*
- iv. *A Government servant can exit on attaining the age of superannuation from the Tier-I of the Scheme. At exit, it shall be mandatory for him to invest 40% of pension wealth to purchase an annuity (from an IRDA regulated life insurance company), which shall provide for pension for the lifetime of the employee. The individual shall receive a lump-sum of the remaining pension wealth, which he shall be free to utilize in any manner. Individuals would have flexibility to leave the Scheme prior to attaining the age of superannuation, However, in such a case, the mandatory annuitization shall be 80% of the pension wealth.*

**5. Guidelines for Treasury Officers/ Drawing & Disbursing Officers for implementation of the New Pension Scheme:**

- a. *The New Pension Scheme shall become operational from 01.01.2010;*
- b. *National Securities Depository Limited (NSDL) shall function as the Central Record Keeping Agency for the above Scheme. Bank of India shall be the Trustee Bank and UTI Retirement Solutions, State Bank of India Pension Fund, Life Insurance Corporation of India Pension Fund, shall be the Designated Pension Fund Managers under the Scheme;*
- c. *Under the Scheme, Director of Accounts & Treasuries (DAT) and Treasury Officers shall register themselves separately with Central Record Keeping Agency (CRA) by filling up the forms N1 & N2*

respectively. On receipt of Registration forms from Director Accounts & Treasuries, Central Record Keeping Agency shall issue a unique registration number to Director Accounts & Treasuries;

- d. *Treasury Officers shall be required to forward their registration forms (N2), capturing therein Director Accounts & Treasuries registration number at the designated space duly authorized/endorsed by Director Accounts & Treasuries /DGA&T to CRA for issuance of unique registration number. As in the case of Director Accounts & Treasuries, CRA shall also issue unique registration number to each Treasury Officer;*
- e. *Immediately on joining the Government service, the Government servant shall provide particulars such as his name, designation, scale of pay, date of birth, nominee(s) for the fund, relationship of the nominee, etc., in the prescribed form(Annexure-I). The Drawing & Disbursing Officer concerned shall be responsible for obtaining this information from all Government servants covered under the New Pension Scheme. Consolidated information for all those who have joined service during the month shall be submitted by the DDO concerned in the prescribed format (Annexure-S1) to his Treasury Officer by 7<sup>th</sup> of the following month who shall forward the same to CRA. Annexure-I shall be retained by Drawing & Disbursing Officers;*
- f. *On receipt of subscribers details from Drawing & Disbursing Officers through Treasury Officers, the NSDL (CRA) shall allot a unique 12 digit Permanent Retirement Account Number (PRAN) to each subscriber;*
- g. *Contributions payable by the Government servants towards the Scheme under Tier-I, i.e. 10% of the basic pay+ DA and NPA (wherever applicable), shall be recovered from the salary bills every month;*
- h. *The scheme of voluntary contributions under Tier-II shall not be made operative at this stage and, therefore, no recoveries shall be made from the salaries of the employees on this account;*
- i. *Recoveries towards Tier-I contribution shall start from the salary of the month following the month in which the Government servant has joined service. Therefore, no recovery shall be effected for the month of joining. For example, for employees joining service in the month of January 2010, deductions towards Tier-I contribution shall start from the salary bill of February 2010. No deduction shall be made*

*from his salary earned in January, 2010. Similarly, deductions for those joining service in the month of August, 2010 shall start from the salary bill of September, 2010 and so on;*

- j. No deductions shall be made towards GPF contribution from the Government servants joining service on or after 01.01.2010 as the GPF Scheme is not applicable to them;*
- k. The Drawing & Disbursing Officers shall prepare separate Pay Bill Registers in respect of the Government servants joining Government service on or after 01.01.2010. The Drawing & Disbursing Officers shall prepare separate pay bills in respect of these Government servants and shall send the same with all the schedules to the Treasury Officer on or before 20<sup>th</sup> of the month to which the bills relate. Cheque Drawing Drawing & Disbursing Officers may note that hereafter in respect of Government servants joining service on or after 01.01.2010, they shall only prepare pay bills and not make payment. Such bills shall be sent by them to the Treasury Officers for pre-check and payment;*
- l. The DDO shall prepare a recovery schedule in duplicate in the prescribed format (Annexure –II) for the contributions under Tier-I and attach them with the pay bills. The amount of the contributions under Tier-I should tally with the total amount of recoveries shown under the corresponding column in the pay bill;*
- m. Government Servant's and Government's contribution under the Defined Contribution Pension Scheme shall be credited to the following head of account:-  
Major Head 8342-Other Deposits  
Sub Head 117, Minor Head: 120- Misc. Defined Contribution Pension Scheme for Government Employees.  
01. Employee's contribution under Tier-I  
02. Government contribution under Tier-I*
- n. It may be noted that along with the salary bill for the Government servants who join service on or after 01.01.2010, the DDO shall also prepare a separate bill for drawal of matching contributions to be paid by the Government.*
- o. The expenditure on matching contribution by the Government shall be debited to the following Head of Account:-  
Major Head: 2071-Pension and other Retirement Benefits  
Sub Major Head: 01 Civil*

Minor Head: 117- Govt. Contribution for Defined  
Contribution Pension Scheme.  
Sub- Head: 01-Govt. Contribution  
Object Head: 00.04 Pensionary charges

- p. *The bill for drawal of matching contribution should also be supported by schedules of recoveries in the form enclosed as (Annexure-III);*
- q. *On receipt of the salary bills in respect of Government servants joining service on or after 01.01.2010, Treasury Officer shall exercise usual checks and pass the bill and make the payments;*
- r. *After the bills are passed, the Treasury Officers shall upload the data relating to contributions (both of Members of Service's and Government's contributions) into New Pension System Contributions Accounting Network (NPSCAN) of NSDL and also tally the figures uploaded with that booked. Further, all the accumulated balances under Defined Contributory Pension Scheme (DCPS) shall be transferred to the Trustee bank;*
- s. *After uploading is complete, Treasury Officers shall get Transaction ID and draw the total amount by minus crediting the head mentioned above either by cheque in favour of the Trustee Bank or remit the amount through RTGS/NEFT. Treasury Officers shall also ensure the amount of contributions booked is duly tallied with the Subscriber's Contribution File (SCF) being uploaded in the NPSCAN and the same amount is drawn in the Cheque and passed onto the Trustee Bank;*
- t. *The Drawing & Disbursing Officer shall maintain the Alphabetical Index Register in Annexure IV wherein he shall indicate the Permanent Retirement Account Number (PRAN) numbers allotted to each of the subscriber, the particulars of remittances of contributions to the Trustee Bank and the individual-wise account indicating the amounts of contributions paid to the Trustee Bank and the details of remittances;*
- u. *In order to enable NSDL to carry out reconciliation and credit the amounts against the individuals' accounts, Treasury Officers shall ensure that their registration numbers, the month to which the contributions pertain and Transactions ID in NPSCAN are mentioned in the NEFT / RTGS application form (in the 'Remarks' column) to be submitted to their Banker. Where payments are made through cheques in favour of the Trustee Bank, these particulars*

*shall be furnished on the reverse of the cheque as well as in the forwarding letter. The time schedule prescribed shall be strictly adhered to by Treasury Officers and Drawing & Disbursing Officers;*

- v. *Whenever any Government servant is transferred from one office to another office, the Drawing and Disbursing Officer shall clearly indicate in the LPC of the individual, the unique PRAN, the month up to which Government servant's contribution and Government's contribution have been deducted and transferred to the Trustee bank; and*
- w. *No withdrawal of any amount shall be allowed. Provisions regarding terminal payments in the event of untimely death of an employee or in the event of his leaving the Government service shall be notified in due course.*

*By order of the Government of Jammu&Kashmir.*

Sd/-  
Commissioner/Secretary to Government,  
Finance Department.

No. A/96(2004)-A /1216

Dated:-24-12-2009

Copy to:-

1. Advocate General J&K.
2. Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
3. All Financial Commissioners.
4. All Principal Secretaries to Government.
5. Principal Secretary to Hon'ble Chief Minister.
6. Chief Electoral Officer, J&K Jammu.
7. All Commissioner /Secretaries to Government.
8. Secretary to HE the Governor.
9. Divisional Commissioner Kashmir/ Jammu.
10. Accountant General, J&K Srinagar/ Jammu.
11. Commissioner of Vigilance, J&K Srinagar.
12. Secretary to Chief Justice J&K High Courts Srinagar /Jammu.
13. Registrar General, J&K High Court Srinagar/ Jammu.
14. All Head of Departments / Managing Directors/ Chief Executive of State PSUs/Autonomous Bodies.
15. Secretary J&K Public Service Commission.
16. Secretary, J&K Legislative Assembly / Legislative Council.
17. All District Development Commissioners.
18. Director General Budget, Finance Department
19. Director General, Audit & Inspections.
20. Director/ Joint Director, Accounts & Treasuries Srinagar /Jammu.



21. Director/ Joint Director, Funds Organisation Srinagar /Jammu.
22. FA&CAO, Flood Control Organisation Srinagar /Jammu.
23. Director Information J&K Srinagar /Jammu.
24. Principal Northern Zonal Accountancy Training Institute Jammu.
25. Principal Accountancy Training School Srinagar.
26. All Financial Advisors & CAOs.
27. All Treasury Officers.
28. General Manager, Government Press for publication in Government Gazette./
29. Chief Accounts Officer, Examiner Local fund Audit Cell.
30. Private Secretary to Hon'ble Ministers/ Hon'ble Ministers of State for information of the Hon'ble Ministers.
31. Principal Private Secretary to Chief Secretary.
32. All officers / Section officers of Finance Department.
33. President Non Gazetted Employees Union Civil Secretariat Srinagar/ Jammu.
34. Government order file ( W2scs)

  
Accounts Officer (Codes)  
Finance Department

**Application for Allotment of Permanent Retirement Account Number (PRAN)**

(To avoid mistake(s), please follow the accompanying instructions and examples carefully before filling up the form)

Acknowledgement No.  
(To be filled by FC)

Permanent Retirement Account Number :  
(To be filled by FC after PRAN generation)

To affix recent  
Coloured photograph  
(3.5 cm x 2.5 cm)

Sir/Madam,

I hereby request that a permanent retirement account number be allotted to me.

I give below necessary particulars :

**Section A - Subscribers Personal Details (\* Indicates Mandatory Field)**

Signature/Left Thumb Impression  
of Subscriber in black ink

1. Full Name (Full expanded name: initials are not permitted)

Please Tick as applicable. Shri  Smt.  Kumari

First Name \*

Middle Name

Last Name

2. Gender \* Please Tick as applicable. Male  Female

3. Date of Birth \*

4. PAN

D D M M Y Y Y Y (Date of Birth to be Certified by DDO)

5. Father's Full Name:

First Name \*

Middle Name

Last Name

6. Present Address:

Flat/Unit No, Block no. \*

Name of Premise/Building/Village

Area/Locality/Taluka

District/Town/City \*

State / Union Territory \*

Country \*

Pin Code \*

7. Permanent Address: If same as above, Please Tick  else,

Flat/Unit No, Block no. \*

Name of Premise/Building/Village

Area/Locality/Taluka

District/Town/City \*

State / Union Territory \*

Country \*

Pin Code \*

8. Phone No.

STD Code

Phone No.

9. Mobile No.

10. Email ID

Grid for Email ID

11. Subscribers Bank Details: Please refer instruction no. f(4)

Savings A/c

Current A/c

Bank A/c Number

Grid for Bank A/c Number

Bank Name

Grid for Bank Name

Bank Branch

Grid for Bank Branch

Bank Address

Grid for Bank Address

Pin Code

Grid for Pin Code

Bank MICR Code

Grid for Bank MICR Code

(Wherever applicable)

12. Value Added Services:

i) SMS Alert Yes  No

ii) Email Alert: Yes  No

I, \_\_\_\_\_, the applicant, do hereby declare that what is stated above is true to the best of my information & belief.

Date :

Grid for Date (DDMMYYYY)

Signature/Left Thumb Impression of Subscriber

Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory)

1. Date of Joining

Grid for Date of Joining

2. Date of Retirement

Grid for Date of Retirement

D D M M Y Y Y Y

D D M M Y Y Y Y

3. PPAN

Grid for PPAN

(Please refer to instructions No.5.)

4. Group of the Employee (Please Tick)

Group A

Group B

Group C

Group D

5. Office

Grid for Office

6. Department

Grid for Department

7. Ministry

Grid for Ministry

8. DDO Registration Number

Grid for DDO Registration Number

9. DTO Registration Number

Grid for DTO Registration Number

(Please refer to instructions No 6)

10. Basic Salary

Grid for Basic Salary

11. Pay Scale

Grid for Pay Scale

Certified that the above declaration has been signed / thumb impressed before me by \_\_\_\_\_ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her. Also certified that the date of birth and employment details is as per employee records available with the Department.

Signature of the Authorised Person

Signature of the Authorised Person

Designation of the Authorised Person : \_\_\_\_\_

Date :

Grid for Date

D D M M Y Y Y Y

Rubber Stamp of the DDO

Name of the DDO \_\_\_\_\_

Department / Ministry

**Section C - Subscriber's Nomination Details** (\* Indicates Mandatory Field for nominee)

1. Name of the Nominee \*:

1st Nominee										2nd Nominee										3rd Nominee									
First Name *										First Name *										First Name *									
Middle Name										Middle Name										Middle Name									
Last Name										Last Name										Last Name									

2. Date of Birth (In case of a minor)\*:

1st Nominee					2nd Nominee					3rd Nominee				
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3. Relationship with the Nominee\*:

1st Nominee										2nd Nominee										3rd Nominee									
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4. Percentage Share \*:

1st Nominee					%					2nd Nominee					%					3rd Nominee					%				
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5. Nominee's Guardian Details (in case of a minor)\*

1st Nominee's Guardian Details										2nd Nominee's Guardian Details										3rd Nominee's Guardian Details									
First Name *										First Name *										First Name *									
Middle Name										Middle Name										Middle Name									
Last Name										Last Name										Last Name									

6. Conditions rendering nomination invalid:

1st Nominee										2nd Nominee										3rd Nominee									
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**Section D - Subscriber Scheme Details**

1st Scheme										2nd Scheme										3rd Scheme									
Pension Fund Managers Name/Code										Pension Fund Managers Name/Code										Pension Fund Managers Name/Code									
Scheme ID No./Name										Scheme ID No./Name										Scheme ID No./Name									
Percentage Share										Percentage Share										Percentage Share									

**Section E - Declaration**

I understand that there would be PFRDA approved *Terms and Conditions* for Subscribers on the CRA website *governing I-Pin (to access CRA/NPSCAN and view details) & T-pin*. I agree to be bound by the said terms and conditions and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration/Undertaking being signed.

I, _____, the applicant, do hereby declare that what is stated above is true to the best of my information & belief.																			
Date : _____ D D M M Y Y Y Y																			
										Signature/Left Thumb Impression of Subscriber									

## INSTRUCTIONS FOR FILLING PRAN FORM

- a) This form is to be used by State Governments and Union Territories employees.  
 b) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only  
 c) Details Marked with (\*) are the mandatory fields.  
 d) Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word  
 e) 'Individual' Subscriber should affix a recent colour photograph (size 3.5 cm x 2.5 cm) in the space provided on the form. The photograph should not be stapled or clipped to the form. (The clarity of image on PRAN card will depend on the quality and clarity of photograph affixed on the form.)  
 f) Signature /Left thumb impression should only be within the box provided in the form. The signature should not be on the photograph. If there is any mark on the photograph such that it hinders the clear visibility of the face of the Subscriber, the application will not be accepted  
 g) Thumb impression, if used, should be attested by a Magistrate or a Notary Public or a Gazetted Officer under official seal and stamp.

Sr. No.	Item No	Item Details	Guidelines for Filling the Form
<b>Section A - Subscribers Personal Details</b>			
1	3.	Date of Birth	All Dates Should be in "DDMMYYYY" Format
2	6.	Present Address	All future communications will be sent to present address.
3	8, 9, 10	Phone No., Mobile No, & Email ID	It is advisable to mention either "Telephone number" or "Mobile number" or "Email id" so that Subscriber can be contacted in future for any discrepancy.
4	11	Subscriber's Bank Details	If Subscribers mentions any of the bank details, except MICR Code all the bank details will be mandatory.
<b>Section B - Subscribers Employment Details</b>			
It is mandatory to fill the Subscriber's Employment details in the application. The employment details should be filled by the respective DDO of the Subscriber and should be verified by the Authorised Signatory. DDO should ratify Overwriting / Striking off of any of the employment details.			
5	3.	PPAN	Kindly provide the PPAN (Permanent Pension Account Number) or equivalent number, if it has been allotted to the subscriber by the respective state government / Union Territory.
6	8 & 9	DTO Reg. No. & DDO Reg. No	DTO Reg. No. and DDO Reg. No. is the unique Registration number allotted by Central Recordkeeping Agency.
<b>Section C - Subscriber's Nomination Details</b>			
7	4.	Percentage Share	Subscriber can nominate maximum of three nominees Subscriber can not fill the same nominee details more than once Percentage share value for all the nominees must be integer. Fractional value will not be accepted. Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
8	5.	Nominee's Guardian Details	If a nominee is a minor, then nominee's guardian details will be mandatory.
<b>Section D - Subscriber scheme details</b>			
If the Subscriber is unable to mention the Scheme details i.e. PFM Name, Scheme Name & Percentage Allocation he can contact the nearest Facilitation Centre (FC) for information or the Subscriber can also search for the scheme details on <a href="http://www.npscra.nsdl.co.in">http://www.npscra.nsdl.co.in</a>			
9	Scheme	Subscriber can select maximum three schemes. Details of the schemes are available on <a href="http://www.npscra.nsdl.co.in">http://www.npscra.nsdl.co.in</a> Subscriber can not fill the same scheme details more than once. If a scheme name is filled in the form for scheme setup there must be a PFM name and percentage contribution filled for that scheme If the Scheme details are not filled, default scheme as approved by PFRDA will be applicable.	
10	Percentage Share	Scheme Contribution Value will be in terms of percentage. It cannot be in terms of amount Percentage contribution value for all the schemes must be integer. Fractional value will not be accepted If the sum of contributions (in percentage) across all the schemes is not equal to 100, the balance will be allotted to the default scheme approved by PFRDA	

## GENERAL INFORMATION FOR PRAN SUBSCRIBERS

- a) Subscribers can obtain the application form for PRAN in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) from DDO or can freely download from the CRA website (<http://www.npscra.nsdl.co.in>).
- b) The request for a reprint of PRAN card with the same PRAN details or/and changes or correction in PRAN data can be made by filling up 'Request for change/correction in subscriber master details and/or re-issue of I-Pin/T-Pin/PRAN card' or/and 'Request For change in signature and/or change in photograph'. The form is available from the sources mentioned in (a) above.
- c) The Subscriber can obtain the status of his/her application from the CRA website or through the respective DTO
- d) For more information  
 Visit us at <http://www.npscra.nsdl.co.in>  
 Call us at 022-24994200  
 e-mail us at [info.cra@nsdl.co.in](mailto:info.cra@nsdl.co.in)  
 Write to: Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.

**Annexure- I**  
**[See Rule 5-(e)]**  
**(Details to be furnished by the Government servant)**

Name of the Government servant  
(in Block Letters):

Designation:

Name of the Department / Organization:

Scale of Pay:

Date of birth:

Date of Joining Government service:

Basic Pay:

Nominee of accumulation under the Pension Account:

S.No	Name of nominee(s)	Age (B.O.B)	Percentage of share payable	Relationship with the Government servant
1.				
2.				
3.				

Signature of the Government servant.

DDO

**Annexure-II**  
[See Rule 5-(I)]

**FORMAT OF SCHEDULE OF GOVERNMENT SERVANTS CONTRIBUTIONS  
TOWARDS TIER-I AND TIER-II OF THE NEW PENSION SCHEME.**

(To be attached with the Pay bill)

Name of the DDO/Code No.

PRAN No. in 12 digits	Name of the Government servant	Designation	Basic Pay	DA	NPA	Contribution under Tier-I	Contribution under Tier- II*	Total Remarks	Remarks
			Rs.	Rs.		Rs.	Rs.	Rs.	

(Rupees.....)

\* This column is not to be used during the interim period.

Date and signature of Drawing officer:

Designation:

**ANNEXURE-III**  
**See Rule 5-(p)**

Format of schedule of Government's contributions towards Tier-I of the New Pension Scheme (to be attached with the pay bill.)

***Name of DDO***

PRAN No. in 12 digits	Name of the Government servant	Designation	Basic Pay	DA Rs.	NPA Rs.	Contribution under Tier-I (Rs.)	Total Rs.	Remarks

(Rupees.....)

\*This column is not to be used during the interim period.

Date and Signature of DDO.



