



**GOVERNMENT OF JAMMU & KASHMIR,  
FINANCE DEPARTMENT.  
([www.jkdat.nic.in](http://www.jkdat.nic.in))**

**C I R C U L A R**

In order to streamline and to avoid rush of expenditure in the last few days of March, 2016, the departments are required to follow strictly instructions given hereunder: -

1. Proposals of Advance Drawal, Revalidation, Authorization etc., if any, pertaining to financial year 2015-16 shall be submitted to the Finance Department well before 24<sup>th</sup> of March, 2016. No such proposal shall be entertained by the Finance Department after 24<sup>th</sup> of March, 2016.
2. Proposals for parking of money in "Civil Deposits" in order to avoid lapsing of funds shall not be entertained and processed.
3. Issuance of Hundies stands already banned. The departments are advised not to move any proposal in this regard.
4. Re-appropriation proposals, if any, shall be put up to Finance Department before 18<sup>th</sup> of March, 2016.
5. Treasury officers will not entertain any bill/cheque for payment after working hours on 30<sup>th</sup> March, 2016, pertaining to the financial year 2015-16, and all the DDO's are advised to plan their bill presentations accordingly at treasury.

In view of the aforesaid instructions, all departments are advised to plan their expenditure accordingly.

Sd/-

(Navin K. Choudhary), IAS  
Commissioner/Secretary to Government,  
Finance Department.

Dated: 09.02.2016

NO:DGAT/PS/DR/53

Copy to the:-

1. All Financial Commissioners.
2. All Principal Secretaries to Government.
3. Principal Secretary to Hon'ble Governor, J&K
4. All Commissioner/Secretaries to Government.
5. Registrar General, Hon'ble High Court, Jammu.
6. Director General, Information, J&K Jammu. He is requested to give wide publicity to the circular instructions both through print and electronic media.
7. Director, Accounts & Treasuries, Jammu/Kashmir.
8. All Head of Departments.
9. All Director (s) Finance/FA&CAO.
10. All Treasury Officers.

(Altaf Hassan Mirza)  
Director General,  
Accounts & Treasuries,  
Finance Department.

9/2/2016