



**Government of Jammu and Kashmir**  
**Finance Department.**  
**Directorate General of Accounts and Treasuries**  
(www.jkdat.nic.in)

**C I R C U L A R**

Subject:-Implementation of Centralized Personnel Information System (CPIS) in the J&K State--Completion of Employees and Pensioners data thereof.

It has been brought time and again into the notice of all the stake holders through Govt. Orders and Circular instructions latest dated 14.08.2014 that the J&K State Govt. has decided vide its Cabinet Decision dated: 13/02/2013 to implement the database of employees and pensioners commonly known as Centralized Personnel Information System (CPIS).

Being a matter of crucial nature, it has been observed till date that some of the DDOs and employees are yet not co-operating in providing requisite information to the concerned quarters/vendors with the result the programme has got inordinately delayed in its implementation.

A review meeting was held in the Office Chambers of Secretary to Government, Information Technology Department on 23.12.2014 wherein it was pointed out by the vendors that some of the DDO's are still not cooperating despite above circular instructions and are not providing the requisite data/forms to them which caused delay in completion & submission of the data. They further requested that all the DDO's as well as Treasury Officers must be instructed to cooperate with them in order to complete task at an earliest.

The Secretary to Government, Information Technology Department stressed upon the vendors to complete the assignment at the earliest without making any excuses for delay. He also requested the Accounts and Treasuries Department to issue instructions to all the Treasury Officers of the state to provide space to vendors for updation/verification/completion of the data.

*Handwritten signature and date: 5/12/15*

Keeping in view the importance and urgency for timely completion of the project, all the Treasury Officers of the State to are requested to instruct all the DDO's operating upon the respective Treasuries to cooperate with the vendors by providing the requisite data /forms of all the employees for updation and completion of the project well in time. In case, any of the DDO fails to provide requisite data /forms to the vendors, the salary bills of his office for the ensuing month shall not be entertained for payment.

Treasury Officers are also advised to provide space to the vendors for completion of the task within their jurisdiction.


Sd/-  
(Altaf Hassan Mirza),  
Director General,  
Accounts and Treasuries,  
Finance Department

No:-DGAT/Comp-Try/CPIS/467/A/c1

Dated: - 05.01.2015.

**Copy to the :-**

- 1 Secretary to Government Information Technology Department for information. This takes reference of the meeting held in his office Chamber on 23.12.2014.
- 2 Secretary to Government General Administration Department for information.
- 3 Director, Accounts and Treasuries, Kashmir/Jammu with the request to issue further advisory to the Treasury Officers accordingly.
- 4 Technical Director, State Informatics Centre, NIC J&K State Unit, Jammu/Srinagar for information and necessary action.
- 5 All Treasury Officer of J&K State for information and immediate compliance.
- 6 Private Secretary to Principal Secretary to Government Finance Department for kind information of the Principal Secretary.

  
(S.A.Hussain)  
Deputy Director (Central)  
Accounts and Treasuries  
Finance Department